



**KEIZER PARKS & RECREATION ADVISORY BOARD
REGULAR SESSION MINUTES
Tuesday, June 13, 2023
6:00 p.m. Keizer Civic Center**

CALL TO ORDER – Vice Chair Lisa Cejka called the meeting to order at 6:00 p.m.
Attendance was noted as follows:

Present

Lisa Cejka, Vice Chair
David Loudon
Gwen Carr
Matt Lawyer
Michael Pantalone

Staff Present

Robert Johnson, Parks Division Manager
Debbie Lockhart, Deputy City Recorder

Council Liaison Present

Councilor Kohler

Absent:

Tanya Hamilton, Chair
Clay Rushton
Katie Brady
Mathew Poteet (resigned)

APPROVAL OF MINUTES: Matt Lawyer moved for approval of the April 2023 Minutes.
Gwen Carr seconded. Motion passed as follows: Cejka, Loudon, Carr, Lawyer and Pantalone
in favor with Hamilton, Rushton and Brady absent and one position vacant.

APPEARANCE OF INTERESTED CITIZENS:

Carolyn Homan thanked the Parks Board for the grant which allowed volunteers to plant
ground cover at Willamette Manor Park and reported on the status of the plants.

Richard Walsh and *Dylan Juran* thanked the Board for their ongoing efforts and thanked
Deputy City Recorder Debbie Lockhart for her continued years of service and wished her well
in her pending retirement.

Matt Lawyer echoed the testimony of Mr. Walsh and Mr. Juran and presented Ms. Lockhart
with a jar of bark chips from the pile at the Big Toy (which Ms. Lockhart was instrumental in
spreading during the Big Toy Build in 2014).

NEW/OLD BUSINESS

Matching Grant Request – Peggy & Jerry Moore Community Garden: Board reviewed
the grant request. Peggy Moore provided details about the proposed improvements noting
that the money is for flowers for hanging baskets which will bring in pollinators and make the
garden pretty.

Matt Lawyer moved to approve the \$200 matching grant. Mike Pantalone seconded. Motion
passed as follows: Cejka, Loudon, Carr, Lawyer and Pantalone in favor with Hamilton,
Rushton and Brady absent and one position vacant.

Park Reports:

- **Mike Pantalone:** *Sunset Park* looks good; small pile of dry brush on the right as entering the park. | *Bob Newton* looks good; area around fence has been cleared.
- **Clay Rushton:** *Bair & Hidden Creek* no report.
- **Mathew Poteet** (resigned): *Keizer Little League & Northview* – No report.
- **Matt Lawyer:** *Chalmers-Jones* always in use. Some skaters wear helmets. | *Clearlake* is wet but looks good.
- **All:** *Keizer Rapids Park:* Concern was voiced regarding fire hazards and remains of small fires in areas throughout the park. Robert Johnson explained that City staff works closely with Keizer Fire District. Last year they widened a fire access road for them and they have been training staff on the fastest route. Any time staff hears of a fire they assist immediately and make sure KFD has quick access so that they can stop fires before they get out of hand.

STAFF REPORT: Robert Johnson reported that

- There is new playground equipment in Ben Miller Park. The project should be finished by the end of June.
- Shade sales are up at the Big Toy. If anyone sees children playing on them, please talk to their parents.
- Splash fountain will open for the regular schedule when school gets out.
- Regarding the recent grant request from Mark Caillier: 20 picnic tables were built and many have been placed in the park system. The few remaining will be used to replace old/damaged tables.
- Staff works almost every day to remove graffiti, especially in Keizer Rapids Park.

COUNCIL LIAISON REPORT: Councilor Kohler invited everyone to the 40th Birthday celebration on June 16-17.

OTHER BUSINESS: Matt Lawyer reported on the recent Soggy Day in the Park event held on Memorial Day weekend. He indicated that since the event was so well attended it may be scheduled for the same time next year.

Matt Lawyer will report to Council June 20.

ADJOURNMENT ~ Meeting adjourned at 6:36 p.m.

Next Meeting: July 11, 2023

Approved: 07/11/2023